

CALL FOR EXPRESSIONS OF INTEREST FOR Improving Medication Compliance

COMMITTEE/ADVISORY GROUP SEEKING REPRESENTATION:

Pharmacy Guild of Australia

COMMITTEE TERMS OF REFERENCE OR OBJECTIVES:

The Fourth Community Pharmacy Agreement Research and Development Program has commissioned a project titled "Improving Medication Compliance", this was done through a Request for Tender (RFT) process. The purpose of this project is to investigate and evaluate strategies that can be seamlessly integrated into community pharmacy practice with a view to improving medication compliance. The closing date for applications is Monday 19th May.

The R&D Steering Committee has endorsed the membership of the Advisory Panel responsible for the selection and ongoing management of the project and I am currently undertaking the process of confirming the membership of the Advisory Panel, as well as meeting dates for the panel.

Membership of Advisory Panels is determined by the R&D Steering Committee, with a R&D Steering Committee representative as Chair. The purpose of Advisory Panels as outlined in the terms of reference is to:

1. assess applications for R&D funding in accordance with the agreed selection criteria;
2. select the preferred applicant/s;
3. provide ongoing expert advice and support to successful applicants throughout the term of the project
4. consider and if satisfied approve the interim and final reports; and
5. provide advice and support to the R&D Program Manager and the R&D Steering Committee on the selection process and outcomes, and the progress and outcomes of each project.

The endorsed membership is:

- PPSAC R&D Steering Committee representative (Chair)
- Department of Health and Ageing
- The Pharmacy Guild of Australia
- Pharmaceutical Society of Australia
- Australian General Practice Network
- Consumer Representative (provided by Consumers Health Forum)
- Australian Psychological Society

Generally, the majority of the workload is at the beginning (selection) and the end (acceptance of the final report) of the process.

I have attached Terms of Reference for your reference.

Selection Criteria:

AGPN is currently seeking a representative from within the Network to sit on the committee.

Potential applicants are required to meet the following eligibility criteria:

- Membership of the Divisions of General Practice Network
- Currently be a General Practitioner
- Experience/Interested in improving medication compliance

DOCUMENTATION REQUIRED:**Division nominees:**

Nominees to the position will be required to demonstrate or outline the following in their application:

- Proven experience or interest in the improving medication compliance (one page maximum).
- Steering Group Representation on a improving medication compliance Project (National/Local level)
- Research Involvement at National/Local level
- Association with the Divisions of General Practice Network

TERM OF APPOINTMENT:

- June 2008 – January 2010

COMMITMENT REQUIRED:

The indicative work load and associated timing is:

- **30 May 2008** select successful applicant (face-to-face meeting)
- Approximately 1 week later acceptance of draft minutes (email)
- Periodically (approximately 6 monthly) between commencement and submission of draft report, consideration and acceptance of interim reports (email or face-to-face)
- September 2009 and January 2010 consideration and acceptance of draft final and/or revised final reports (face-to-face and/or email if required).

ENTITLEMENTS:

- Sitting fee TBA
- Travel and accommodation costs (where appropriate)

CONTACT:

Natalie Walker – AGPN
Representation Administration

Phone:

02 6228 0856

Fax:

02 6228 0899

Email:

nwalker@agpn.com.au

CLOSE OF NOMINATIONS:

COB – 15 May 2008